

Activity: Car Parking			Site: Cudham CE Primary School		
People at Risk: School Staff School Pupils and School visitors			Additional Information:		
Risk Assessment					
Hazard Identified	Risks	Risk Rating	Existing Control Measures	Additional (Control) Measures	Control Rating
Moving vehicles within Cudham School footprint	1) Bodily Injury 2) Damage to School Property	M	Between 0815hrs and 1530hrs cars shall not drive/move within the school footprint unless accompanied by an additional member of staff (outside the car) acting as a lookout/Marshall Part time staff who need to leave site during these hours will park within one of the three spaces alongside the Beagle Do not cross lines for pupils forbidding movement beyond the line unless accompanied by staff/parent/carer Are these Adequate ? Yes	Marshalling staff will wear a Hi Viz jacket All staff to be made aware <i>Contractors where possible to visit outside of the school day</i>	L
Parking within Cudham School footprint	1) Bodily Injury 2) Cars parked in adhoc fashion	M	Painted car spaces Are these Adequate? No	Car Parking spaces to be re painted Car sharing amongst staff to be encouraged to reduce cars parking within school footprint Conduct feasibility study to see if car parking space could be increased	L
Car Insurance	1)Claims made against Aquinas Trust/ Cudham School	L	All vehicles that drive onto Cudham School footprint are insured Are these Adequate ? Yes	All staff reminded to ensure insurance is valid with additional commuting to and from work clause.	L
Signature: Mr W Gregory		Title: <i>Site Manager</i>		Date: Dec 2018	Review Date: Dec 2019